

Government Degree College, Khairatabad, Hyderabad

IOAC Meetings – Year Plan 2016-2017

S. No.	Meeting Planned	Conducted on	Conducted by	Remarks
1.	June 2016	04/06/2016	Executive body	Preparation of Institutional Plan/Planning for June
2.	July 2016	05/07/2016	Committee	Evaluation of June/Planning for July
3.	August 2016	04/08/2016	Executive body	Evaluation of July/Planning for August
4.	September 2016	06/09/2016	Committee	Evaluation of August/Planning for September
5.	October 2016	03/10/2016	Executive body	Evaluation of September /Planning for October
6.	November 2016	03/11/2016	Executive body	Evaluation of October/Planning for November
7.	December 2016	03/12/2016	Executive body	Evaluation of December /Planning for January
8.	January 2017	05/01/2017	Executive body	Evaluation of January /Planning for February
9.	February 2017	04/02/2017	Executive body	Evaluation of February /Planning for March
10.	March 2017	03/03/2017	Executive body	Evaluation of March /Planning for April
11.	April 2017	06/04/2017 29/04/2017	Executive body	Evaluation of March /Planning for April Preparation of AQAR-Submission to NAAC
12.	May 2017		Executive body	Planning for 2016-2017

June 2016

04.06.16

Under the Chairmanship of Head of the Institution Smt. Moriah Eunice, a committee is constituted on 04/06/2016.

IQAC Committee

1. Chairman – Smt. Moriah Eunice, Principal
2. Convenor – Dr. D. Shridhar, Dept. of Physics
3. Member – Dr. P. V. Umasasi, Dept. of Telugu
4. Member – Smt. P. V. Geetha Lakshmi Patnaik, Dept. of English
5. Member – Smt. S.Radhika, Dept of Physics
6. Member – Dr. K.Praveen Kumar, Dept. of Chemistry
7. Member - Dr. K. Suryanarayana, Dept. of Commerce
8. Office Superintendent – Smt. M. Manjula
9. Alumni – Sri Pratap Reddy
10. Parent – Sri V. Venkataiah
11. Advisor – Dr. Madduleti
12. Local body member – Sri. Katam Narasimha Yadav
13. Stake holder- Sri Khaja
14. Students- M.Ravindranath BZC III yr
B.Rajitha B.Com II yr
S. Mahender BA –HEP – I yr

Agenda

1. Composition of IQAC committee for academic year 2016-17.
2. Preparation of Institutional plan.

3. To collect action plans from all departments.
4. To celebrate World Environmental day , International Yoga day, Telangana Formation day.
5. Formation of committees /clubs/cell.

July 2016

05.07.2016

A meeting is conducted to overview the action plan of the college, to plan all activities of academic year 2016-17.

Agenda

1. To release action plan for academic year 2016-17.
2. To plan the programmes of July 2017.
3. To plan the awareness programmes
 - On company Secretary Course
 - Vanmahotswam/Haritha Haram Week
 - Gurupournima
 - Workshop on CBCS.

Action Taken Report

1. Telangana Formation day is celebrated.
2. World Environment day/Yoga day is celebrated.
3. Action plan for academic year 2016-17 is finalized basing on academic calendar released by CCE.
4. Institutional academic plan is made basing on the Almanac given by Osmania University.

A meeting was called in the Principal's chamber to assess the work done in July to plan the activities of August 2016.

Agenda

1. To plan an training programme of defense.
2. Entrepreneurial skills programme to be done.
3. Employability skills programme is planned.
4. Competitions of literary and cultural at class level.
5. Deworming day/Women's equality day, Telugu Basha Dinotsavam and Independence day to be celebrated.
6. Prof.Jayashankar Jayanthi to be celebrated.

Action Taken Report

1. Programme on training of Company Secretaries was done on 02/07/2016.
2. Vanamahotsvam on 11/07/16.
3. Haritha haram week from 11/07/16 to 23/7/16 was done.
4. Gurupournima was celebrated by department of Sanskrit on 19/07/16.
5. One day Workshop on CBCS was done on 30/07/16.
6. Azaadi 70 yaad karo qurbani programme was planned from 09/08/16 to 23/08/16 by cultural committee.

September 2016

06.09.2016

A meeting was held on 06/09/16 at 1pm in the Principal's chamber. The members of the committee were present in the meeting.

Agenda

1. To review the activities of August 2016 and to plan the activities of September 2016.
2. To celebrate International Literacy Day /Telugu Basha Dinotsavam /Dennis Ritchie day/Hindi Divas.
3. Sports events are planned.

Action Taken Report

1. Azaadi 70 yaad Karo qurbani programme from 09/08/16 to 23/08/16 by cultural committee was done.
2. Intensive training in self defense techniques for women is done by ICC and WEC from 03/08/16 to 08/08/16 .
3. Prof.Jayashankar Jayanthi, Independence day was celebrated.
4. NCC selections took place on 10/08/16.
5. Employability skills programme was done by Department of English on 10/08/16.
6. National Deworming day was celebrated on 17/08/16.
7. Sanskrit Week from 15/08/16 to 20/08/16.

October 2016

03.10.2016

A meeting was held on 03/10/16 in the Principal's chamber to plan activities of October 2016 and to plan for November 2016.

Agenda

1. To review the activities of September 2016.
2. To prepare for the Supplementary Examinations.
3. To conduct seminar by Department of Telugu.
4. To celebrate Sardai Vallabai Patel Jayanthi.
5. To celebrate Gandhi Jayanthi and National Integration Day.

Action Taken Report

1. International Literacy Day was celebrated on 08/09/16 by Social sciences.
2. Telugu Basha Dinotsavam was celebrated on 09/09/16 by Department of Telugu.
3. Dennis Ritchie Celebrations were celebrated by Department of Computer Science.
4. Hindi Divas on 22/09/16 by Department of Hindi.
5. Judo Championships were conducted at College level.

November 2016

03.11.2016

A meeting was held in Principal's chamber on 03/11/16 at 1pm to review October month's activities.

Agenda

1. To review the activities of October 2016
2. To plan the activities of November2016.
3. Planning to celebrate National Education Day.
4. To plan programmes on Employability Skills.
5. To Celebrate World's Diabetes Day .

Action Taken Report

1. One day International Seminar on “ Bhadrachala Rama Dasu Sahityanuseelana” was conducted by Department of Telugu on 28/10/16.
2. Sardar Vallabai Patel Jayanti was celebrated on 31/10/16.
3. Programming in Java and its scope was discussed on 28/10/16 under department of Computer Science.

December 2016

03.12.2016

A meeting is conducted in the Principal's chamber on 03/12/16 at 1pm to review November Months work and to plan the activities of December 2016.

Agenda

1. To conduct activities of Human Rights Day and National Consumer Day.
2. Celebrations of Mathematics Day.
3. Celebration of Charles Babbage birthday Celebrations.
4. Planning health activities.
5. Workshops and Quiz.

Action Taken Report

1. Celebrated National Education Day by Department of English on 17/11/16.
2. One Day Workshop on Employability Skills on 25/11/16.
3. AIDS Day awareness programme was done on 01/12/16 by Red Ribbon Club.
4. Hobby Day was celebrated on 03/12/16 by Department of Mathematics , Political Science, and Zoology.

A meeting was conducted on 05/01/17 to review the work of December 2016 and to plan for the month of January 2017.

Agenda

1. To review the activities till December.
2. To take report of departmental activities.
3. To celebrate National Youth Day, National Voter's Day, and Republic Day.
4. To plan games and sports selections for Yuvatharangam competitions.
5. Jignasa College level Competitions.

Action Taken Report

1. One Day Workshop on Vermicomposting was organized by Department of Botany on 09/12/16.
2. One Day Workshop by Srujana Vedika was organized on 05/12/16.
3. Awareness programme on Human rights was organized on 09/12/16 by Department of Political Science.
4. Kavitha Patanam by Srujana Vedika on 08/12/16.
5. Quiz Competition on 17/12/16 by Department of Mathematics. & Maths Day Celebration on 22/12/16.
6. Charles Babbage Birthday on 23/12/16.
7. Consumer Awareness Day on 28/12/16 by Department of Commerce.
8. Seminar on Adolescent Health by Bhagya Committee on 30/12/16.

February 2017

04.02.2017

A meeting was held in chamber of Principal on 04/02/17 at 1pm .

Agenda

1. To review works of January 2017 and to plan for the activities of February 2017.
2. To plan Antharjathiya Mathru Bhasha Dinotsavam.
3. To celebrate National Science Day.
4. To prepare for Jignasa-State Level competitions of student study projects.
5. To create awareness of Gender Sensitization.

Action Taken Report

1. Republic Day is celebrated on 26/01/17.
2. Vivekananda Jayanthi on 11/01/17 and Subhash Chandra Bose Jayanthi Celebrations on 24/01/17.
3. National Voters Day on 25/01/17 by NCC and NSS.
4. Field trip by Department of English to Hyderabad Literary Festival.
5. State Level Yuvatharangham men and women chess championship.
6. Observation of Martyrs Day on 30/01/17-Mahatma Gandhi Vardanti.
7. Elocution Competition on 30/01/17.

A review meeting of IQAC was held in Principal's chamber at 1pm to review the activities of February 2017 and to prepare for academic year 2017-18.

Agenda

1. To review February 2017 activities.
2. To prepare action plans of departments for the academic year 2017-18.
3. To celebrate International Women's day .
4. To celebrate College Annual Day.
5. To celebrate International Water Day.

Action Taken Report

1. TSKC day was celebrate don 03/02/17.
2. Interactive session on Stress Management was conducted by Department of English on 09/02/17.
3. UNDP Orientation cum awareness programme on 18/02/17.
4. National Science Day was celebrated on 27/02/17& 28/02/17.
5. Gender Sensitization programme was conducted on 28/02/17.

April 2017

06.04.2017

A meeting was held on 06/04/17 to review the years activities and to prepare for next academic year.

Agenda

1. To finalize the action plans of departments and prepare action plan of college for academic year 2017-18.
2. To plan birthday of Sri.Jyothi Bhai Pule celebrations.
3. Dr. Ambedkar 126th birthday.
4. Awareness programme under Disha UNDP.
5. Plan Alumni Meeting.

Action Taken Report

1. College 44th Annual Day Celebrations were celebrated on 18/03/17.
2. One Day National Symposium on India Budget 2017-18 is done 20/03/17.
3. International Water Day was celebrated on 22/03/17 by department of Chemistry & by NSS.
4. Babu Jagjivan Ram birthday celebrations took place on 05/04/17.

April 2017

29.04.2017

A meeting was conducted in Principal's chamber on the last working day of the college to review the work of entire 2016-17 and to finalize the activities planned for 2017-18.

Agenda

1. To finalize the action plan of college.
2. To make action taken report of 2016-17.
3. Collect data for making AQAR of 2016-17.

Action Taken Report

For the Month of April there were only few activities which were done.

1. Sri Jyothi Bhai Phule birthday celebrations were done by department of Physical education on 11/04/17.
2. Dr.Ambedkar 126th birthday is celebrated on 14/04/17.
3. Disha awareness programme on 11/04/17.
4. Alumni meet on 16/04/17.

May 2017

A meeting was held by IQAC to make preparation for academic year 2017-18 .

A rough action plan is made basing on the action plans procured from the departments. A list of Committees is finalized and tentative activities finalized. in chamber of Principal on 04/02/17 at 1pm .

