

Government Degree College, Khairatabad, Hyderabad

IOAC Meetings – Year Plan 2017-2018

S. No.	Meeting Planned	Conducted on	Conducted by	Remarks
1.	June 2017	19/06/2017	Executive body	Preparation of Institutional Plan/Planning for June
2.	July 2017	03/07/2017	Committee	Evaluation of June/Planning for July
3.	August 2017	03/08/2017	Executive body	Evaluation of July/Planning for August
4.	September 2017	04/09/2017	Committee	Evaluation of August/Planning for September
5.	October 2017	05/10/2017	Executive body	Evaluation of September /Planning for October
6.	November 2017	06/11/2017	Executive body	Evaluation of October/Planning for November
7.	December 2017	08/12/2017	Executive body	Evaluation of December /Planning for January
8.	January 2018	05/01/2018	Executive body	Evaluation of January /Planning for February
9.	February 2018	12/02/2018	Executive body	Evaluation of February /Planning for March
10.	March 2018	07/03/2018	Executive body	Evaluation of March /Planning for April
11.	April 2018	06/04/2018 28/04/2018	Executive body	Evaluation of March /Planning for April Preparation of AQAR-Submission to NAAC
12.	May 2018		Executive body	Planning for 2017-2018

June 2017

19. 06. 17

A meeting was conducted to form the working committee of IQAC on 19/06/2017. The plan made in May 2017 is implemented in this meeting.

IQAC Committee

1. Chairman – Dr.Chandra Mukherji, Principal
2. Convenor – Smt. P. V. Geetha Lakshmi Patnaik, Dept. of English
3. Member --Dr. E.Yadaiah –Dept . of Chemistry
4. Member – Dr. K. Sarojini Chakravarthy - Dept. of Botany
5. Member - Dr. K. Suryanarayana, Dept. of Commerce
6. Member-Dr. D. Muniswamy-Dept. of Economics
7. Member ---Dr. B.Sambasiva Rao-Dept of Computer Science
8. Office Superintendent – Smt. M. Manjula
9. Alumni – Sri Pratap Reddy
10. Parent – Sri V. Venkataiah
11. Philanthropist -
12. Local body member – Sri. Katam Narasimha Yadav
13. Stake holder- Sri Khaja
14. Students- M.Ravindranath BZC III yr
B.Rajitha B.Com II yr
S. Mahender BA –HEP – I yr

Agenda

1. To celebrate Telangana Formation Day.
2. To celebrate World Environment Day.
3. To conduct an awareness programme on Ant-Child Labour day.
4. International Yoga Day is to be practised.
5. Action plans from departments are to be called for and action plan for academic year 2017-2018 is to be made.

A meeting was conducted on 03/07/17 to review the works planned in the month of June and to make action plan for academic year 2017-18.

Agenda

1. To make action plan for academic year 2017-18 after procuring departmental action plans.
2. Planning a plantation under Harithaharam programme.
3. To conduct a health awareness camp and to celebrate birthday of Sri. Eshwara Chandra Vidhya Sagar.

Action Taken Report

1. Telangana Formation day was celebrated on 02/06/17 by department of Physical education.
2. World Environment day was celebrated on 05/06/17 and Anti-Child Labour Day on 12/06/17.
3. International Yoga Day was celebrated on 21/06/17. 200 students participated.

A meeting was conducted on 03/08/17 in Principals's chamber to review July months activities and to plan for August 2017.

Agenda

1. To review the works done and activities in month of July 2017.
2. To celebrate Independence Day.
3. To celebrate Women's Equality Day.
4. To celebrate Telugu Bhasha Dinotsavam.
5. Equality Day
6. TSKC programmes.

Action Taken Report

1. Finalization of action plan of the academic year 2017-18.
2. Haritha Haram tree plantation was done on 14/07/17.
3. Health awareness camp by Bhagya Committee was done on 15/07/17.
4. National Skill Development programme by TSKC was organized on 27/07/17.
5. Eshwara Chandra Vidhya Sagar birthday was celebrated by WEC on 29/07/17.
6. Under Pramukhula Parichayalu Vaagdevi Telugu club had "Dasharadhi Sinare" life & works seminar on 31/07/17.

A meeting was convened on 04/09/17 to overview the activities of August 2017 and to plan for September 2017.

Agenda

1. To review the activities of August 2017 and to rectify the shortcomings.
2. To celebrate Teacher's day.
3. To conduct competitions for International Literacy Day.
4. Activities of Bathukamma.
5. Hindi Divas /NSS activities.

Action Taken Report

1. Independence Day was celebrated.
2. Equality Day was celebrated on 26/08/17 by WEC.
3. Telugu Basha Dinotsavam under Vaagdevi club and World Literacy Day under Vangmayi (Literary Club) were celebrated on 29/08/17 and 08/09/17 respectively.
4. TSKC conducted TOT Programme.
5. Celebrating Gandhi Jayanthi and Lal Bahadur Shastri Jayanthi on 02/10/17.

A meeting was held on 05/10 /17 in Principals Chamber.

Agenda

1. To review the activities of September 2017 till October 4th 2017.
2. Conducting National Integration Day related activities.
3. TSKC activities.

Action Taken Report

1. World Literacy Day was conducted on 08/09/17 by VANGMAYI
2. Telangana Basha Dinotsavam by Vagdevi.
3. One day workshop on Life skills and Personality Development Programme by department of English on 13/09/17.
4. College level competitions for SHE teams on 18/09/17.

November 2017

06.11.2017

A meeting was held in Principal's chamber on 06/11/17 at 1pm. The agenda and action plan is as below:

Agenda

1. Celebrating National Education Day .
2. Celebrating Pandit Jawahar Lal Nehru Birthday and Celebrate World Diabetes Day.
3. Employability skills by TSKC.
4. Library week celebrations.
5. Health Programme

Action Taken Report

1. Department of Political Science organized UNO formation day on 24/10/17.
2. Students were prepared for JALWA-17 by Cultural Committee.
3. Inauguration of additional rooms on 10/10/17.
4. Rubaru selections on 5th, 6th, and 7th of October.
5. National Integration Day was celebrated by Department of Social Sciences on 31/10/17.

December 2017

08.12.2017

A meeting was convened by IQAC Coordinator on 08/12/17 to review the activities of November 2017 and plan for December 2017. Principal headed the meeting.

Agenda

1. To do Red Ribbon club activities and World AIDS day.
2. Human Rights Day and National Consumers Day.
3. NCC Day celebrations.
4. Telugu Departmental activities.
5. Documentation of flora.
6. Jignasa Study projects.
7. Sports events.

Action Taken Report

1. Field trip by Department of Social Sciences on 06/11/17.
2. Analysis of Vitamin-D levels in Adolescent girls (two day programme)by Bhagya Committee & WEC on 10/11/17.
3. Telanagana Janamu Kalarupalu Sadasu-By Department of Telugu on 11/11/17.
4. Employabilty Skills by English & TSKC.
5. Library Week Celebrations from 20/11/17 to 25/11/17.

January 2018

05.01.2018

A meeting is held in Principal's chamber at 1pm . Yearly review is taken till December 2017.

Agenda:

1. National Youth Day to be celebrated.
2. National voter's Day or Republic Day.
3. Savithri Bhai Phule Jayanthi .
4. Field trip to Hyderabad Literary Festival.
5. Departmental activities.
6. Field trips.

Action Taken Report

1. AIDS Day Rally done on 01/12/17.
2. National Symposium on Career Development by DRC on 07/12/17.
3. NCC Day celebrations on 08/12/17.
4. Judo Championship on 11/12/17.
5. Prapancha Telugu Maha Sabhalu by Telugu vibhagam on 18/12/17.
6. Documentation of flora by Department of Botany on 24/12/17.
7. Jignasa Study projects.

A meeting was convened in Principal Chamber on 12.02.18 to review the activities till date.

Agenda

1. Review the activities of January 2018.
2. Prepare information for preparation of IQAR of 2017-18.
3. Deworming Programme.
4. Antharjathiya Mathru Basha Dinotsavam .
5. Amaraveerula Samsmarana Sabha.
6. Job mela/Darwin Week.

Action Taken Report

1. Deworming programme.
2. Savithri Bhai Pule Jayanthi by WEC ON 03/01/18.
3. State Level Jignasa.
4. Pustaka Pradarshana(Telugu Vibhagam) on 20/01/18.
5. Voters Day on 25/01/18 by Social Sciences.
6. Republic Day on 26/01/18.
7. Field trip to Hyderabad Literary Festival on 27/01/18 by Department of English.
8. Mid day Meals from 29/01/18.
9. Swach Kavitha Samelan 30/01/18.
10. Field d trip to Botanical Survey of India (BSI) on 30/01/18 by Department of Botany.

March 2018

07.03.2018

A meeting is held on 07/03/18 at 1pm in Principal's Chamber.

Agenda

1. Review February months activities.
2. Preparation of AQAR 2017-18.
3. Celebration of International Women's Day.
4. TSKC activities.
5. Preparatory time for exams.

Action Taken Report

1. Deworming Programme done on 09/02/18 by Bhagya Committee.
2. Darwin Week on 16/02/18.
3. Blood groups and Haemoglobin estimation by Department of Zoology on 16/02/18.
4. Certificate Course on Civil liberties by Social Sciences on 17/02/18.
5. International Mother Language Day by Department of English on 21/02/18.
6. Mid-Day Meals on 23/02/18.
7. Completion of C-language certificate from MOOCS.
8. Amaraveerula Smasmaran Sabha on 27/02/18.
9. Job Drive -28/02/18.

April 2018

06.04.2018

A meeting is held in Principal's chamber on 06/04/18 at 1pm, to review the works of year 2017-18.

Agenda

1. Reviewing the activities of 2017-18.
2. Identifying the lacunae of previous year.
3. Babu Jagjivan Ram Birthday.
4. Dr.B.R. Ambedkar Birthday.

Action Taken Report

1. Two day intensive training programme on Employability skills .
2. Vidyardhula ki Sikshana on 16/03/18.
3. Governing body get-together.

A review meeting was conducted to wind up the academic year 2017-18 , to overview the compilation AQAR of 2017-18. All departmental heads are assembled along with members of IQAC to conclude the academic year and make preparations for the oncoming year.

Action plans from departments are taken to make an action plan for academic year 2018-19. Committees list is finalized with a few changes incorporated in it. Grievance Redressal Cell which was in name of ICC(Internal Complaints Cell) is merged into Anti-Ragging cell & Women 's Empowerment Cell.